

RESIDENCY APPLICATION GUIDELINES

Thank you for your interest in our community. Here are a few guidelines that help us process your application. These apply to anyone over 18 living in the household.

Documents Needed:

√ Photo ID

√ 2 current pay stubs, or:

Award letter for SSI, Disability, Work Comp or other income, or

2 month's bank statements

√ Prior Year W2's or 1099's or tax return

√ Bank Approval letter or copy of pending Purchase Agreement if applicable.

Application Guidelines:

√ Please be sure the application is legible and complete.

√ Have everyone over 18 complete the application (use a second application if necessary).

√ Be sure Social Security numbers are legible and correct. Illegible or incorrect numbers prevent us from reviewing your credit report, and will result in denial of your application.

√ Provide a physical address (no P.O. Box)

√ Provide a current landlord reference. If you have lived at your current address less than 2 years, please provide your previous landlord reference as well.

√ Make sure your employment contact information is complete.

√ Make sure all applicants sign the application.

√ Please remit the application fee. We cannot process your application without it.

If all documents are in order and these guidelines followed, we will process your application in 2-3 business days; failure to provide documents or complete information could delay your application. Thank you for choosing our community as your future home!

Revised 8/1/16